



2022 Expense Guideline for Judges

Del Monte Kennel Club will pay for:

Transportation

- Reasonable coach class airfare into Monterey (MRY) or San Jose (SJC) or San Francisco (SFO) airports, Airfare is generally much less expensive into SJC or SFO airports. The hotel/grounds are about 2 hours south of SFO and about 1.5 hours south of SJC airport.
- Rental car will be reimbursed if it is needed for transportation from San Jose or San Francisco airports.
- Monterey Airbus also runs an excellent and easy commute service from both airports (SFO and SJC) and will deliver to the hotel if reservations are made in advance. Their website link is <https://www.montereyairbus.com/>
Their phone number is (831) 373-7777
- If driving your car, milage is reimbursed at the current IRS rate.

Lodging:

- As booked by the club

Meals:

- Breakfast and lunch is provided at the show site
- Dinner is the choice of the judge.
There are many restaurants located near the hotel and there is a restaurant located in the hotel.

Del Monte Kennel Club will reimburse only for expenses actually incurred.

Any expense in excess of \$25 must be documented by receipt. For your convenience, a copier will be available Sunday in the Judges' hospitality room.

If you have any questions or require assistance in booking this trip, please contact Name, Assistant Show Chair ***Insert cell/message number and email address***

Judge Signature: _____

Judge Printed Name: _____

Date: _____